

Drinking Water State Revolving Fund 2006 Funding Cycle Application Form

| LOAN TERMS | |
|----------------|--|
| Loan Limit: | \$3,000,000 per jurisdiction \$6,000,000 for jointly-owned projects or satellite management agencies doing consolidation projects |
| Loan Term: | 20 years or the life of the project (whichever is less) |
| Interest Rate: | 0.0 % - 1.5% (linked with local income level) |
| Local Match: | No local match is required |
| Loan Fee: | 1% |

**Application must be postmarked by midnight or hand-delivered by 5:00 p.m. May 8, 2006
Submit one (1) signed original and four (4) copies**

Mail or ship to:

Washington State Department of Health
Southwest Drinking Water Operations
DWSRF Program
Post Office Box 47823
Olympia, Washington 98504-7823

Hand deliver to:

Washington State Department of Health
Southwest Drinking Water Operations
Firgrove Business Park
2411 Pacific Avenue
Olympia, WA 98504

NOTE: Office of Drinking Water headquarters are scheduled to move from New Market into Town Center 3 the weekend of May 5, 2006. To avoid delivery issues, we are having all DWSRF applications sent to our Southwest Regional Office. If you need directions to the regional office, please call 360/664-0768



Washington State
Public Works Board

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The Department of Health is an equal opportunity agency. For persons with disabilities, this document is available on request in other formats. To submit a request, please call 1-800-525-0127 (TTY 1-800-833-6388). Publications are available at <http://www.doh.wa.gov/ehp/dw>

ELIGIBILITY

Should you apply?

Here are some general suggestions. For complete details, refer to the Guidelines, Appendices C and D.

Eligible systems/projects include:

- Most Group A community systems, including mobile home parks (nonprofits must have articles of incorporation filed with the State of Washington, or a master business license).
- Most Group A non-community systems (nonprofits must be a federally recognized nonprofit entity, unless a special purpose district, such as a school, which would require state nonprofit documentation).
- Group B systems converting to Group A.
- Retroactive financing for specific high-priority municipal projects.*
- Projects that address a public health risk.
- Projects to upgrade outdated, deteriorated facilities.

Ineligible systems/projects include:

- For-profit non-community systems.
- State or federally owned systems.
- Projects already receiving assistance from the DWSRF tribal set-aside.
- Projects mainly for future growth, fire flow, or dams.
- Projects for studies, assessments, operations and maintenance.
- Projects solely for pre-construction activities.
- Point of use treatment devices for community systems and most non-community systems.
- Individual projects for multiple water systems submitted under one application.

**Publicly owned (municipal) projects constructed after July 1, 1993 may be eligible for retroactive reimbursement. Eligible projects may include those that address surface water, primary chemical contaminants (risk categories 2 and 3), and capital construction projects to address a compliance order. Projects where all construction occurred after January 1, 2005 receive a higher value. Projects constructed prior to January 1, 2005 receive a lower value. Jurisdictions applying for a project that falls into both categories should submit separate projects (two applications) that list components and costs for each category. By submitting separate applications, the 2005-2006 portion of the project will be scored at the higher level. If submitted as a single application, the entire project will score at the lower level. Systems must demonstrate they have met all federal and state requirements, retroactively. Applicants are advised that projects are not guaranteed funding, and failure to execute a loan contract will result in no DWSRF assistance being provided.*

Note: Operation and maintenance expenses (such as reservoir cleaning, coating, painting) are not eligible activities. While DOH may approve an emergency generator if it is an integral part of a DWSRF funded project, "rolling stock" (such as portable generators, vehicles, tools) is generally not eligible for DWSRF funding. Applicants should expect to provide documentation/justification to the Public Works Board prior to contract execution if the project includes rolling stock.

TECHNICAL ASSISTANCE

**DEPARTMENT OF HEALTH
DWSRF STAFF**

Department of Health staff determines eligibility and prioritization of DWSRF projects. Questions in the application, Sections I and II, can be directed to DOH staff.

DRINKING WATER HEADQUARTERS

Chris Gagnon
Post Office Box 47822
Olympia, Washington 98504-7822
PHONE: 360/236-3095
FAX: 360/236-2252
EMAIL: chris.gagnon@doh.wa.gov
http://www.doh.wa.gov/ehp/dw/Our_Main_Pages/dwsrf.htm

Eastern Regional Office

1500 West 4th Avenue
Suite 305
Spokane, Washington 99204
509/456-3115

Counties served:

Adams, Asotin, Benton, Chelan,
Columbia, Douglas, Ferry, Franklin,
Garfield, Grant, Kittitas, Klickitat,
Lincoln, Okanogan, Pend Oreille,
Spokane, Stevens, Walla Walla,
Whitman, and Yakima

Southwest Regional Office

Post Office Box 47823
Olympia, Washington 98504-7823
360/664-0768

Counties served:

Clallam, Clark, Cowlitz, Grays
Harbor, Jefferson, Kitsap, Lewis,
Mason, Pacific, Skamania, Thurston,
and Wahkiakum

Northwest Regional Office

20435 72nd Avenue S.
Suite 200, K17-12
Kent, WA 98032-2358
253/395-6750

Counties served:

Island, King, Pierce, San Juan, Skagit,
Snohomish, and Whatcom

TECHNICAL ASSISTANCE

PUBLIC WORKS BOARD CLIENT SERVICES REPRESENTATIVES

Client Services Representatives (CSRs) are your primary contacts for all matters dealing with DWSRF loan services. Questions in the application, Sections III, IV and V, can be directed to CSRs.

Bruce Lund
360/586-4134
bruce.lund@pwb.wa.gov

Adams, Clark, Cowlitz, Douglas, Ferry, Grant, Kitsap, Kittitas, Klickitat, Lewis, Lincoln, Mason, Pacific, Pend Oreille, Spokane, Stevens, Thurston, Wahkiakum

Isaac Huang
360/586-4129
isaac.huang@pwb.wa.gov

Chelan, Grays Harbor, Jefferson, King, Okanogan, Pierce

Enid Z. Melendez
360/586-4131
enid.melendez@pwb.wa.gov

All privately-owned systems statewide
DWSRF environmental review

Terry Dale
360/586-4126
terry.dale@pwb.wa.gov

Asotin, Benton, Clallam, Columbia, Franklin, Garfield, Island, San Juan, Skagit, Skamania, Snohomish, Walla Walla, Whatcom, Whitman, Yakima

For more information, contact your CSR or call 360/586-4120. The Public Works Board website is located at www.pwb.wa.gov. You may also write to: Public Works Board, Post Office Box 48319, Olympia, Washington 98504-8319.

Drinking Water State Revolving Fund 2006 Loan Application Form

SECTION I: APPLICANT INFORMATION

| | | | | | |
|---|---|---|---|------------------|--------|
| Borrower: | | | | | |
| Water System Name: | | | | | |
| PWSID Number: | | | | | |
| Street Address: | | | | | |
| City: | | State: | | Zip Code: | |
| Federal Tax ID #: | | UBI Number: | | | |
| Project Title: | | | | | |
| Project Description: | | | | | |
| Project Site Address (include City & County) | | | | | |
| Total Request: | \$ (Include 1% loan fee. Loan request should match figure on page 10, E (c)) | | | | |
| County: | | Legislative District: http://apps.leg.wa.gov/DistrictFinder/statewide.aspx | | | |
| Congress. District: | http://apps.leg.wa.gov/districtfinder/congress.aspx | | Watershed Resource Inventory Area (see Guidelines, page 35): | | |
| Contacts (List Two): | 1) | | 2) | | |
| Street Address: | | | | | |
| Mailing Address: | | | | | |
| City / State / Zip: | | | | | |
| Telephone: | | | | | |
| Fax: | | | | | |
| Email: | | | | | |
| Consulting Firm: | | | | | |
| Contact Person: | | | | | |
| Mailing Address: | | | City / State / Zip: | | |
| | Phone | | Fax | | Email: |

SECTION I: APPLICANT INFORMATION**OWNERSHIP / SYSTEM TYPE:**

| | | | | |
|---------------------------|--|--|--|---------------------------------|
| Ownership Type: | <input type="checkbox"/> Publicly-owned | <input type="checkbox"/> Private For-Profit | <input type="checkbox"/> Private Nonprofit | <input type="checkbox"/> Tribal |
| Water System Type: | <input type="checkbox"/> Group A Community | <input type="checkbox"/> Group A Transient, Non-community* | <input type="checkbox"/> Group A Non-transient, Non-community* | |
| | <input type="checkbox"/> Group B | <input type="checkbox"/> Individual Water Supply | <input type="checkbox"/> Creating a New Group A System | |

Is owner a homeowner's association or water association?☐ YES ☐ NO**If "YES", is association incorporated?**☐ YES ☐ NO**If "YES", indicate date of incorporation**

Date: _____

**If the water system is classified as a nonprofit non-community public water system, attach a photocopy of the federal nonprofit certification document. An organization becomes tax-exempt by applying for recognition of exemption from the Internal Revenue Service (IRS). Nonprofit non-community special purpose districts, such as schools, should attach a photocopy of the state nonprofit certification document.*

If the project is to create a new Group "A" system, contact the DOH Regional Office.

STATUS OF WATER SYSTEM PLAN:

| | |
|---|--|
| Does the water system have a current DOH-approved Water System Plan? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Does the water system have a current DOH-approved Small Water System Management Program? | <input type="checkbox"/> YES <input type="checkbox"/> NO |

The project must be included in a current DOH-approved Water System Plan or Small Water System Management Program. The deadline for submitting a Water System Plan to DOH is September 30, 2006. The deadline for submitting a Water System Plan Amendment or Small Water System Management Program to DOH is November 30, 2006. Systems that fail to meet these deadlines will become ineligible for funding. Submittal by the deadline does not guarantee DOH approval. The required plan must be approved by January 31, 2007. Potential applicants are encouraged to contact their DOH regional office immediately to find out their planning requirements.

Is the proposed project included in a DOH-approved plan?☐ YES ☐ NO**If "YES", refer to section of the plan that references proposed project:**

If "NO", then the water system must amend their current Water System Plan. The deadline for submitting a Water System Plan Amendment to DOH is November 30, 2006. Contact your DOH regional office for more information.

STATUS OF PROJECT REPORT:

| | |
|--|--|
| Has a Project Report been completed for the proposed project? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
|--|--|

COMPLIANCE STATUS:

| | | |
|--|--|--|
| Compliance: | Is this system out of compliance with DOH requirements (e.g. active enforcement order, bilateral compliance agreement, or red, yellow or blue operating permit related to infrastructure)? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| | If "yes", will this project bring the system into compliance? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| <i>If this project will not bring system into compliance, explain how and when the system will come into compliance.</i> | | |

SECTION I: APPLICANT INFORMATION

OPTIONAL BONUS POINTS (see Guidelines, Appendix E for details):

Does the system want to be considered for:

The “Affordability” points?

☐ YES ☐ NO

If “YES”, please enter the system’s current average annual water rates or documented water rates to be implemented after project construction (per Equivalent Residential Unit). In order to receive bonus points, system must submit documentation as part of this application, of the system’s current average annual water rates or documented water rates to be implemented after project construction. Rates identified in a water system plan, plan amendment, small water system management program, project report, or rates formally approved by the water system may be used as documentation. Equivalent Residential Unit calculations are shown in the Guidelines, Appendix P. Bonus points are calculated at time of DOH project review.

\$

The “Restructuring Benefit” points?

If “YES”, list system names and public water system identification numbers on page 8. Note: A project that will result in physically restructuring (consolidating) water systems will receive three (3) bonus points for each system being eliminated by the project (no maximum points).

☐ YES ☐ NO

The “Regional Benefit” points?

If “YES”, list system names and public water system identification numbers on page 8. Note: A project that will benefit more than one water system will receive one (1) bonus point for each additional system benefiting by the project, up to a maximum of five (5) points.

☐ YES ☐ NO

The “Service Meter” points?

Applicants must have service meters on all services, with the following exceptions:

- 1) System is a transient, non-community water system;
- 2) System serves a mobile home park or apartment complex and has a master meter;
- 3) On a case by case basis, if DOH determines that the cost of the meters is prohibitive for the DWSRF project as a whole and waiving the meter requirement is necessary to move the project forward and promote priority public health issues.

Note: the applicant must request this waiver below. Very few projects will be granted waivers. Applicants must enter estimated service meter costs in the application on page 9, Section III, Estimated Project Costs. If applicant is granted a waiver, the DWSRF loan request will be reduced by the amount of the service meter costs. It is important to note that two (2) bonus points will be awarded to projects that include installing service meters on unmetered services. See Guidelines, page 5 for details.

Does the water system have service meters on all existing services?

☐ YES ☐ NO

If “NO”, does the project include metering of all unmetered services?

☐ YES ☐ NO

If the system is not fully metered and the project does not include metering, please check applicable box:

- ☐ The system is a transient, non-community water system
- ☐ The system serves a mobile home park or apartment complex and has a master meter
- ☐ The applicant is requesting DOH to waive the service meter requirement

SECTION I: APPLICANT INFORMATION

SOURCE METER INFORMATION:

| | |
|---|---|
| Will the project add any new sources, e.g. interties, new wells, etc.? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Are all existing sources metered? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Will this project complete the metering of all existing and new sources? <i>If "No," contact the DOH Regional Office before submitting this application.</i> | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |

NUMBER OF LOAN APPLICATIONS:

How many applications are being submitted?

Note: Contact the DOH Regional Office if you are uncertain about the number of applications you should submit. A separate application must be submitted for each project, with the following exceptions:

- A group of projects necessary to solve a single problem must be contained in a single application. Example: Project is for disinfection, therefore, system needs to install chlorination facilities, reservoir for contact time, etc.*
- A group of projects all required to bring a water system into compliance with all applicable federal and state enforcement actions must be contained within a single application. Public health compliance issues and enforcement actions are considered high priority and may differ from water system plan and sanitary survey requirements.*
- Multiple main replacement projects can be submitted within a single application because they are likely to receive identical scores.*

Exception: Service meters cannot be a project in itself and must be included in a project that contains a capital construction component.

If the water system is submitting one DWSRF application that will finance more than one project, explain here why each project is not submitted as a separate application. If more than one project is included in a single application, explain here how they meet the exceptions. (See note above). Each application will be scored and ranked separately. Funding one application does not guarantee funding of the others.

SECTION II: PROJECT INFORMATION

A: PURPOSE OF PROPOSED PROJECT: Check all that apply. (See Guidelines, Appendix E for Scoring Information)

RISK CATEGORY 1: Requires evidence that the system has a surface water treatment rule compliance problem or has a documented history of microbiological problems that will be addressed by the proposed project in order to receive a basic score in this category. This category includes only disinfection projects; source projects, including source reconstruction and new sources that replace existing sources; and covering, repair, replacement or other improvements to existing distribution reservoirs.

- ☐ New Source
- ☐ Source Reconstruction
- ☐ Disinfection Improvements
- ☐ Filtration
- ☐ Reservoir Improvement/Replacement
- ☐ Other, Specify _____

RISK CATEGORY 2: Project will eliminate Primary Inorganic Chemical Risk (ex: antimony, arsenic, asbestos, barium, beryllium, cadmium, chromium, copper, cyanide, fluoride, lead, mercury, nickel, nitrate, nitrite, selenium, thallium) by:

- ☐ New Source
- ☐ Source Reconstruction
- ☐ Treatment
- ☐ Other, specify: _____

RISK CATEGORY 3: Project will eliminate Other Primary Chemical Risk (ex: trihalomethanes, radionuclides, organic chemicals) by:

- ☐ New Source
- ☐ Treatment
- ☐ Other, specify: _____

RISK CATEGORY 4: Project will eliminate Secondary Chemical/Sea Water Intrusion Risk (ex: chloride, fluoride, iron, manganese, silver, sodium, sulfate, zinc) by:

- ☐ New Source
- ☐ Treatment
- ☐ Other, specify: _____

RISK CATEGORY 5: Proposed project will provide Infrastructure Replacement or other Distribution Improvements by:

- ☐ Installation of Source Meters
- ☐ Installation of Service Meters
- ☐ Installation of Distribution Reservoir (new/additional)
- ☐ Installation of Water Main / Distribution Improvements / Seismic Improvements
- ☐ Installation of Pressure Reduction Device(s)
- ☐ Installation of Backflow Prevention Device(s)
- ☐ Installation of Security Measures (*cameras, lighting, motion detectors, fencing, lab equipment, redundancy (systems & power), securing chemical and fuel storage, backflow prevention devices, pressure reduction devices, security hatches on reservoir/tank access panels and vents, other protective measures as necessary through a cross-connection control program*).
- ☐ Installation of Treatment Plant Discharge Improvements
- ☐ Other, specify: (such as telemetry, additional source) _____

SECTION II: PROJECT INFORMATION

B. PROJECT NEED:

Describe in detail the problem(s) or need(s) that requires the water system to propose this project. Describe in specific terms the threat to public health and safety that the project will avert, or describe the opportunity the system wishes to capture by taking the proposed action at this time. The project need statement is not scored, but whenever possible, applicants are required to identify:

- The number of people who are or will be affected by the problem;
 - The impacts that the existing situation has or will have on the system's operation and expenses;
 - The impacts that the existing situation has or will have on the environment and endangered species; and
 - Any other information that will put the need for the project in clear perspective.
- (Please limit to space below)

SECTION II: PROJECT INFORMATION

C. PROJECT SCOPE:

Describe in specific terms what will be done as part of this project. List materials to be used in approximate terms to allow flexibility (Examples: Install new filtration system; replace approximately 8,000 lineal feet of water line.)

D. USEFUL LIFE OF THE IMPROVEMENTS IS _ YEARS.

E. HOW DOES THE PROJECT ADDRESS THE NEED:

Describe in detail how the project addresses the needs and/or opportunities outlined in *Section II-B, Project Need*. If the project does not address all of the needs, explain what will be done to complete that effort. (Please limit to space below)

SECTION II: PROJECT INFORMATION

F. WATER RIGHTS:

Does system currently have sufficient water rights for the project?

☐

YES

☐

NO

If “No,” how and when will the rights be acquired?

G. REQUIRED PERMITS:

List permits required for the proposed project, including DOH project and construction documents, if applicable, and indicate status of each permit (e.g., applied for, pending, issued, etc.) If no permits are required, explain why.

| Permit | Date submitted | Date issued |
|--------|----------------|-------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |

H. RESTRUCTURING BENEFIT:

Does project change ownership of one or more systems?

☐

YES

☐

NO

If “Yes,” identify the Group A systems involved by name and public water system identification number (PWSID):

| | |
|-------|----------|
| Name: | PWSID #: |
| Name: | PWSID #: |
| Name: | PWSID #: |
| Name: | PWSID #: |
| Name: | PWSID #: |

A project that will result in physically restructuring (consolidating) water systems will receive three bonus points for each system being eliminated by the project. Attach additional pages if necessary. No maximum points.

I. REGIONAL BENEFIT:

Does this project have a regional benefit?

☐

YES

☐

NO

If “Yes,” identify up to five Group A systems involved by name and public water system identification number (PWSID):

| | |
|-------|----------|
| Name: | PWSID #: |
| Name: | PWSID #: |
| Name: | PWSID #: |
| Name: | PWSID #: |
| Name: | PWSID #: |

A project that will benefit more than one water system will receive one bonus point for each additional system benefiting by the project, up to a maximum of five points.

SECTION III: FINANCIAL INFORMATION:

A. ESTIMATED PROJECT COSTS:

| | |
|---|----|
| Preliminary engineering | \$ |
| Design engineering | \$ |
| Land/ROW acquisition | \$ |
| Sales or use taxes | \$ |
| Environmental review / Cultural survey | \$ |
| Construction inspection | \$ |
| Public involvement information | \$ |
| Audit costs | \$ |
| Service meter costs (<i>locating services, installation, excavation, disinfection / flushing connections, replacement of main damaged by service meter installation.</i>) | \$ |
| Contingency (_____ %) | \$ |
| Construction | \$ |
| 1. Other (specify _____) | \$ |
| 2. Other (specify _____) | \$ |
| TOTAL ESTIMATED PROJECT COSTS | \$ |

B. CONSTRUCTION SCHEDULE:

| Activity | Current Status | Completion Date |
|-----------------------------|----------------|-----------------|
| Preliminary engineering | | |
| Site/ROW acquisition | | |
| Design documents | | |
| Construction contract award | | |
| Construction begins | | |
| Project completion | | |

C. SYSTEM IS APPLYING FOR RETROACTIVE FINANCING:

☐ YES ☐ NO

Note: Publicly owned (municipal) projects constructed after July 1, 1993 may be eligible for retroactive reimbursement. Eligible projects may include those that address surface water, primary chemical contaminants (risk categories 2 and 3), and capital construction projects to address a compliance order. Projects where all construction occurred after January 1, 2005 receive a higher value. Projects constructed prior to January 1, 2005 receive a lower value. Please note that jurisdictions applying for a project that falls into both categories should submit separate projects (two applications) that list components and costs for each category. By submitting separate applications, the 2005-2006 portion of the project will be scored at the higher level. If submitted as a single application, the entire project will score at the lower level. Systems must demonstrate they have met all federal and state requirements, retroactively. Projects are not guaranteed funding, and failure to execute a loan contract will result in no DWSRF assistance being provided.

SECTION III: FINANCIAL INFORMATION:

D. DOES SYSTEM WANT TO BE CONSIDERED FOR LOW-INCOME STATUS? ☐ YES ☐ NO

If "Yes", an income survey may be conducted by the Public Works Board Staff prior to contract negotiations.

E. LOAN FEE AND TOTAL LOAN REQUEST:

(a) \$ _____

Input DWSRF loan request.

X .01

Multiply sub-total by .01.

(b) \$ _____

This is the DWSRF loan fee.

Add (a) and (b).

(c) \$ _____

This is the total DWSRF loan request.

F. FUNDING SOURCES AND STATUS:

Will the DWSRF loan fully finance the project?

☐ YES ☐ NO

If "No", provide the following information about how the balance of the project will be financed.

| Funding Source | Type of Funding | Amount | Status | Agreement Date |
|----------------|-----------------|--------|--------|----------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Funding Source = Federal Program, State Program, Bank, Water System, or Other

Type of Funding = Grant, Loan, or Revenue

Status = In-Hand, Proposed, or Planned

- Funds are *in-hand* if a formal notice of approval or contract for the funds is in place with the funding source. Local revenue must be in an approved budget to be considered *in-hand*.
- Funds are *proposed* if a formal application has been submitted to a funding source, and the funding source considers the application or funding request as having been submitted.
- Funds are *planned* if they are found in a formally adopted water system plan/small water system management program or its equivalent.

Agreement Date = The date when the agreement for the financing was signed or is expected to be signed.

SECTION IV: ENVIRONMENTAL INFORMATION

DWSRF applicants are required to complete the Project Review Sheet for Section 106 as part of their loan application. The State Environmental Review Process coordinator at CTED is available to answer questions and to provide assistance. Telephone: 360/586-4131.

DWSRF PROJECT REVIEW SHEET for Section 106 Historic & Cultural Resources Review

PROJECT NAME:

FEDERAL AGENCY: EPA DWSRF

Applicant/Jurisdiction:

Contact Person:

City, State, Zip:

Address:

County:

Phone/Fax:

Email:

Requesting Agency/Jurisdiction:

Attn: Enid Melendez

Organization:

Public Works Board

Address:

P.O. Box 8319

City, State, Zip:

Olympia, Washington 98504-8319

Phone:

360/586-4131

PLEASE DESCRIBE THE TYPE OF WORK TO BE COMPLETED

(Be as detailed as possible to avoid having to provide additional information)

☐ **Provide a detailed description of the proposed project:**

☐ **Describe the existing project site conditions:**

☐ Describe proposed ground disturbing activities:

- ☐ Check if project is being constructed at or near a tribal lands.
- ☐ Check if project is being constructed at or near a known religious or cultural significant area.
- ☐ Check if project is being constructed at or near a large body of water.
- ☐ Check if building(s) will be demolished and/or altered. If so, please complete an OAHP Determination of Eligibility "EZ2" form for each building affected by the proposed project (forms can be accessed at http://www.oahp.wa.gov/pages/Documents/documents/EZ2-Form_000.doc).

**PLEASE ATTACH A COPY OF THE RELEVANT PORTION OF A 7.5 SERIES
USGS QUAD MAP AND OUTLINE THE PROJECT IMPACT AREA
(USGS Quad maps are available online at <http://www.topozone.com>)**

Project Location:

Township:

Range:

Section:

Address:

City:

County:

Place Map Here

SECTION V: REQUIRED ATTACHMENTS:

Listed below are the various attachments required to complete a DWSRF loan application.

A. REQUIRED ATTACHMENTS FOR ALL WATER SYSTEMS:

- Attach a vicinity map and legal description of the property associated with this project. The legal description must include Section, Township, and Range of the project's location.
- The applicant must submit documentation of any existing or potential compliance problem, as part of the application package, in order to receive the middle value compliance bonus points (see Guidelines, Appendix E, page 22).
- Community water systems applying for Affordability Bonus Points (page 3) must submit documentation as part of this application of the system's current average annual water rates, or documented water rates to be implemented after project construction. Rates identified in a water system plan, plan amendment, small water system management program, project report, or rates formally approved by the water system may be used as documentation.

B. IN ADDITION TO THE ABOVE, PRIVATELY-OWNED WATER SYSTEMS ARE REQUIRED TO ATTACH THE FOLLOWING:

- If the water system is under any regulatory or court compliance order, attach a description that includes the date of issue and date compliance is required.
- If system is a nonprofit non-community and federally recognized nonprofit entity, attach a copy of the federal nonprofit certificate document. An organization becomes tax-exempt by applying for recognition of exemption from the Internal Revenue Service (IRS). (Community systems are not required to submit such documentation.)
- Section I: APPLICANT INFORMATION: For privately owned for-profit systems regulated by the Washington Utilities and Transportation Commission, attach a copy of the last annual review submitted to the Commission.

C. NONPROFIT NON-COMMUNITY WATER SYSTEMS ARE REQUIRED TO ATTACH THE FOLLOWING:

- Attach a copy of the federal nonprofit certificate document. An organization becomes tax-exempt by applying for recognition of exemption from the Internal Revenue Service (IRS). Community systems are not required to submit this documentation. Special purpose districts, such as schools, must attach a copy of the state nonprofit certificate document.

NOTE: All privately owned water system applications that are deemed eligible by the Department of Health and rank high enough on the 2006 DWSRF Prioritized Project Application List for funding, will be required to provide additional detailed financial information to the Public Works Board staff in September 2006. At a minimum, this will include:

- *Copies of the water system's tax returns for 2003, 2004, 2005*
- *Balance sheet statement for 2003, 2004, 2005*
- *Three Business References*
- *Financial Capacity Worksheets*

APPLICANT CERTIFICATION

WHEREAS, (water system name) , is applying to the Washington State Drinking Water State Revolving Fund program for a low-interest loan for an eligible project.

WHEREAS, the borrower's governing body has approved submission of this application.

WHEREAS, it is necessary that certain conditions be met as part of the application process.

WHEREAS, the local governing body will comply with applicable provision of Public Law 104-182, The Safe Drinking Water Act (SDWA) Amendments of 1996, Section 1452; EPA general grant provisions in 40 CFR Part 31; and other applicable state and federal laws.

WHEREAS, RCW 43.155.060 requires that the project will be advertised for competitive bids and administered according to standard local procedure.

WHEREAS, RCW 39.12 requires public works projects use state prevailing wages.

WHEREAS, the loan will not exceed 100% of eligible costs incurred for the project.

WHEREAS, any loan arising from this application constitutes a debt to be repaid, and (person/title) has reviewed and concluded it has the necessary capacity to repay such a loan.

WHEREAS, the information provided in this application is true and correct to the best of the applicant's belief and knowledge and it is understood that the state may verify information, and that untruthful or misleading information may be cause for rejection of this application or termination of any subsequent loan agreement.

NOW THEREFORE, (borrower) certifies that it meets these requirements, and further, that it intends to enter into a loan agreement with the Public Works Board, provided that the terms and conditions for a Drinking Water State Revolving Fund loan are satisfactory to both parties.

| | |
|---------------|--|
| Signed: | |
| Title | |
| Phone Number: | |
| Date: | |
| ATTEST: | |